



Personal Training Permit Application

Definitions

"Personal Training Activities" shall be used to describe organised activities conducted by a commercial business at a Council venue (i.e. Council sports ground, park or open space).

"Booking" shall refer to the process to acquire the right to hire from the City of Yarra a designated area of open space.

"Council" refers to the City of Yarra.

"Open Space" shall be used to describe a designated City of Yarra park, garden, rotunda or reserve.

"Sports Ground" shall be used to describe a City of Yarra Council owned sporting ground/field.

Booking and Event Permit Process

The City of Yarra has a designated number of community parks and open spaces for hire for personal training activities. This application process should be used by commercial businesses, groups or individuals seeking to:

- a) Book a City of Yarra open space or park for the purpose of conducting personal training or activities to one or more persons.
- b) Conduct a commercial/business activity within a Council park or open space.

The booking and event permit process aims to ensure personal training activities do not compromise the condition of Council's assets and to allow Council to regulate the amount of usage at each venue.

This permit process also allows Council to make a judgement on the types of activities that are appropriate for each venue and do not conflict with other activities including the enjoyment of residents and visitors and to ensure the appropriate scheduling of park maintenance.

An application is required to conduct personal training activities for one-off or regular commercial or community activities in an open space, including exercise classes, personal training activities and regular group gatherings.

Advance Notice

Applications should be received by the City of Yarra at least 14 days prior to the date of commencement of any training activities or programs. It is recommended applications be made as far in advance as possible.

Terms and Conditions

Applicants must agree to the standard Terms and Conditions for the Hire of Community Parks or Open Space (attached). Additional Terms and Conditions may be necessary depending upon the activity taking place.

Permits, Licences, Permissions

A range of permits, licences and permissions from the City of Yarra and other authorities may be required for an event. It is the responsibility of the event organiser to ensure the event obtains all necessary permissions.

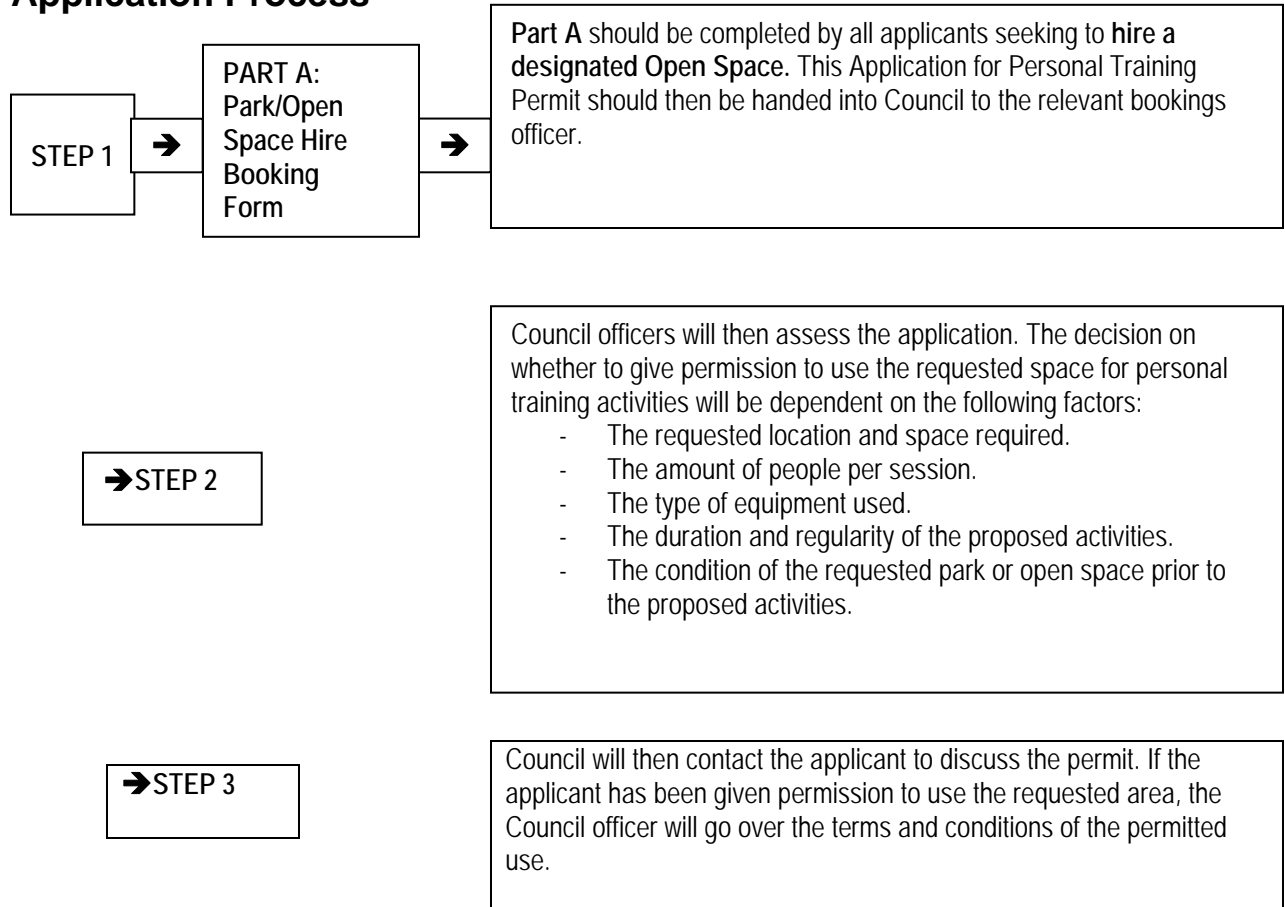
Fees and Charges

Not applicable during the 6 month trial period.

Approval Process

The City of Yarra will provide details confirming a booking for a Council park or open space and issue a personal training permit, upon receipt of all required information. To allow time for the relevant permits, permissions, licences and plans to be put into place, an interim permission may be provided prior to the final personal training permit being issued.

Application Process





PART A – PARK OR OPEN SPACE FOR PERSONAL TRAINING HIRE BOOKING FORM

1. APPLICANT DETAILS

Contact name:	
Organisation:	Position:
Postal Address:	
Postcode:	
Phone No: (BH)	Phone No: (AH)
Facsimile:	Mobile:
Email address:	
Website:	
ABN	
Nominated Trainer:	

2. PARK / OPEN SPACE REQUEST

Please tick the park or garden requested.

<input type="checkbox"/> Allen Bain Reserve <input type="checkbox"/> Atherton Gardens Reserve, Fitzroy <input type="checkbox"/> Burnley Park, Burnley <input type="checkbox"/> Coulson Reserve, Clifton Hill <input type="checkbox"/> Dights Falls, Clifton Hill <input type="checkbox"/> Kevin Bartlett Reserve <input type="checkbox"/> George Knott Athletics Track, Clifton Hill	<input type="checkbox"/> Alphington Park, Alphington <input type="checkbox"/> Citizens Park, Richmond <input type="checkbox"/> Edinburgh Gardens, North Fitzroy <input type="checkbox"/> Gahan's Reserve, Abbotsford <input type="checkbox"/> Halls Reserve, Clifton Hill	<input type="checkbox"/> Barkly Gardens, Burnley <input type="checkbox"/> Darling Gardens Park, Clifton Hill <input type="checkbox"/> Fairfield Park, Fairfield <input type="checkbox"/> Quarries Park, Clifton Hill <input type="checkbox"/> Hardy Gallagher Reserve, North Carlton
<input type="checkbox"/> Loys Paddock, Richmond	<input type="checkbox"/> Mayors Park, Clifton Hill	<input type="checkbox"/> McConchie Reserve, Richmond
<input type="checkbox"/> O'Connell Reserve, Richmond	<input type="checkbox"/> Rushall Recreation Reserve, North Fitzroy	<input type="checkbox"/> Smith Reserve, Fitzroy <input type="checkbox"/> Victoria Park

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3. TRAINING DETAILS

Business Name:					
Proposed Training Date/Day (s):		Start Time:		End Time:	
Date beginning:					
Date ending:					
Training Description: include: <ul style="list-style-type: none"> - Number or participants. - Type of equipment used. - Duration of training. - content, purpose, key audience, activities etc) 					
Estimated size/space required:					

4. INSURANCE

Does the applicant organisation have their own current Public Liability Insurance (min Australian \$10 million)

Yes No

Does the applicant organisation have their own current professional indemnity insurance (min Australian \$5 million)

Yes No

If No, this permit will not be approved.

A certificate of currency for your insurance (valid for date of the activity) must be provided to the City of Yarra. Please attach.

5. QUALIFICATIONS

Does the nominated personal trainer hold relevant professional qualifications;

Yes No

If No, this permit will not be approved.

A certificate copy of qualifications must be presented with this application

Please complete the Conditions of Use section of this permit prior to lodging application.